

CARRIER DEVELOPMENT

Staffs are given the opportunity to attend development programmes to enhance their knowledge, skills and positive qualifier. The development programmes include:

A) Self-Development

- **Courses conducted by University of Malaya**
 - Courses are offered from time to time which encompass the administrative/organizational development, soft skills and ICT
- **Courses conducted by Others**
 - The courses offered by external agencies (local/overseas) the purpose of exposure, knowledge acquisition and skills
 - Facilities such as Leave to attend Course with funding or without funding are available for staff subject to approval
 - Staff may forward their application to attend out campus courses through out the year

B) Service Development

- **Orientation Course**
 - To exposure new recruits to the administrative system and working culture.